

**CA-PMM**

**Project Name:** CMIPS II

**OCIO Project #:** 0530-141

**Department:** Office of Systems Integration

**Reporting Period:** From: 10/1/09 To: 10/30/09

**Team Member to Project  
Manager**

**CA-PMM****Project Name:** CMIPS II**OCIO Project #:** 0530-141**Department:** Office of Systems Integration**Reporting Period:** From: 11/1/09 To: 11/30/09**Project Manager to Sponsor****Current Status Report**

Questions	Yes/No	Cause	Impact	Action Required
1. Were recent milestones completed on	Yes			
2. Were any key milestones or deliverables rescheduled?	No			
3. Was work done that was not planned?	Yes	New IHSS Legislative Changes required development of new requirements to program changes into CMIPS II.	Still pending analysis. EDS/HP expecting to complete impact analysis in early December 2009.	
4. Were there any changes to scope?	No			
5. Were tasks added that were not originally estimated?	No			
6. Were any tasks or milestones removed?	No			
7. Were any scheduled tasks not started?	No			
8. Are there any new major issues?	Yes	Traceability matrix of requirements not completed for DSD.	Potential for some Requirements not included in design. Low-Med impact due to traceability being conducted by QA consultant.	Complete traceability before testing; EDS to deliver traceability w/test pkgs. Functional and technical requirements traceability completed during Sept. Reconciliation of outstanding items to be resolved by EDS/HP.
9. Are there any staffing problems?	No			

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Questions	Yes/No	Impact	Action Required
1. Will upcoming critical path milestones or deliverables be delayed?	No		
2. Do any key milestones or deliverables need to be rescheduled?	No		
3. Is there any unplanned work that needs to be done?	No		
4. Are there any expected or recommended changes to scope?	No		
5. Are there any tasks not originally estimated that will need to be added?	Yes	New IHSS legislation included in the 09/10 Budget will require changes to Requirements, Design, Testing, and Implementation.	Prepare Change Request (CR) and assess impact to System, Cost, and Schedule. 14 CRs have been completed and work authorizations submitted to HP. Eight CR's will be incorporated into Release 0. Six will be held for future release.
6. Are there any tasks or milestones that should be removed from the plan?	No		
7. Are there any scheduled tasks whose start will likely be delayed?	No		
8. Are any major new issues foreseeable?	No		
9. Are any staffing problems anticipated?	No		

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## Project Manager to Sponsor

### Current Status and Accomplishments:

*Describe deliverables completed and milestones met during **this reporting period**.*

Contractor Certification of Successful Regression Test Completion DED and Contractor Certification of Successful Functional Test Completion DED.

### Project Milestones:

*List key milestones and their dates from the project schedule.*

Milestone	Target Date	Forecast Date	Status	Cause & Impact to Implementation Date	Date Completed
Coding and Documentation	12/4/09	12/15/09	On Target		

### Variances

Check the appropriate box for each project element listed below. Please describe the actions you plan to take for those items marked "Caution" or "Significant Variance".

	On Plan <5%	Caution 5-10%	Significant Variance >10%	Action Required
Schedule		X		Obtain approval of IAPDU submitted to Federal Sponsor in June 2009. Submit IAPDU to OCIO when IAPDU approved by Federal Sponsor.
Milestones	X			
Deliverables	X			
Resources	X			
OneTime Cost	X			
Continuing Cost	X			

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## Sponsor to Executive Committee

### Project Milestones:

List key milestones and their dates from the project schedule. Explain in issues section if a milestone's status is behind.

Milestone	Target Date	Forecast Date	Status	If Delayed, Impact to Implementation Date	Date Completed
Coding and Documentation	12/4/09	12/15/09	On Target		

### Variances

Check the appropriate box for each project element listed below. Please describe the actions you plan to take for those items marked "Caution" or "Significant Variance".

\* Priority of schedule, scope, budget, and quality from Final Ranking established in the Priority Analysis

	On Plan <5%	Caution 5-10%	Significant Variance >10%	Action Required
Schedule		X		Obtain approval of IAPDU submitted to Federal Sponsor in June 2009. Submit IAPDU to OCIO when IAPDU approved by Federal Sponsor.
Milestones	X			
Deliverables	X			
Resources	X			
One Time Cost	X			
Continuing Cost	X			

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### Monitoring Vital Signs Scorecard

Vital Sign	Variance	Value	Your Score	Score Justification
1. Customer Buy-In	High Degree of Buy-In	0	0 Green	
	Medium Degree of Buy-In	1		
	Low Degree of Buy-In	2		
2. Technology Viability	Strong Viability	0	0 Green	
	Medium Viability	1		
	Weak Viability	2		
3. Status of the Critical Path (delay)	<5%	0	1 Yellow	Watch Status only. Managing aggressively to current schedule. Potential impacts from IHSS Legislative changes, OTech Build of Production Environment and External Interface Partners.
	5% to 10%	1		
	>10%	2		
4. Cost-to-Date vs. Estimated Cost-to-Date (higher)	<5%	0	0 Green	
	5% to 10%	1		
	>10%	2		
5. High-Probability, High-Impact Risks	0 to 3	0	1 Yellow	Interagency Agreements w/DHCS are awaiting final approval.
	4 to 6	1		
	>6	2		
6. Unresolved Issues (on time resolution)	On time	0	1 Yellow	Issues still remain open but have no impact on current schedule.
	Late with no impact	1		
	Late impacting the critical path	2		
7. Sponsorship Commitment	Fully engaged	0	0 Green	
	Partially engaged	1		
	Inadequate engagement	2		
8. Strategy Alignment	Strong alignment	0	0 Green	
	Partial alignment	1		
	Weak or no alignment	2		
	Strong	0		

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9. Value-to-Business	Medium	1	0	Green
	Weak	2		



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10. Vendor Viability (provide rationale for the rating in the field following the scorecard)	Strong	0	0	Green	
	Medium	1			
	Weak	2			
11. Milestone Hit Rate (rate of achievement as planned)	>90% on time	0	0	Green	
	80-90% on time	1			
	<80% on time	2			
12. Deliverable Hit Rate (rate of production as planned)	>90% on time	0	0	Green	
	80-90% on time	1			
	<80% on time	2			
13. Actual vs. Planned Resources	>90% assigned and available	0	0	Green	
	80-90% assigned and available	1			
	<80% assigned and available	2			
14. Overtime Utilization (% of effort that is overtime)	<15%	0	0	Green	
	15-25%	1			
	>25%	2			
15. Team Effectiveness	Highly Effective	0	0	Green	
	Moderately Effective	1			
	Ineffective	2			
Total			3	G	

Green = 0 - 8  
Yellow = 9 - 19  
Red = 20+

### Vendor Viability Rating Rationale